



SOUTH WINDSOR PUBLIC SCHOOLS
DEPARTMENT OF FOOD SERVICES
161 Nevers Road, South Windsor, CT 06074

March 15, 2020

Dear Parents/Guardians:

Due to recent school closures, **beginning Tuesday, March 17, 2020**, South Windsor Public Schools will offer breakfast and lunch **free of charge** to all students in our district who are **18 years of age and under**. In an effort to support social distancing, parents and caregivers will remain in their vehicles and prepared meals will be distributed drive thru style.

“Grab and Go” meals will be available
from the rear entrance at South Windsor High School (161 Nevers Road)
Daily from 11:00 a.m. – 12:00 p.m.

Every eligible recipient will receive **one (1) Breakfast meal** (cereal, yogurt, cheese stick, fruit juice and milk) as well as **one (1) Lunch meal** (fruit/vegetable and milk provided with each selection). Lunch choices include one of three options:



Turkey Wrap



PB&J Uncrustable Sandwich
(contains peanut butter)



Bagel and Yogurt

How to Pick Up Your Meals:

- Follow the signs and proceed to the rear of the high school, outside the kitchen entrance, across from the track field. **Remain in your car.**
- Pull your car up to the designated location and a food service employee will come to your car and ask for the name of the child(ren) enrolled in the district and the school they attend.
- You will also be asked for your lunch choice(s) (see above). Meals will be gathered and delivered to you while you **wait in your car.**

All efforts will be made to accommodate allergen needs. If your child has an allergy on file with our district and the above options do not meet your child's dietary needs, please contact the Director of Food Services at 860-474-1440 to discuss. Please note we are working with limited options during this closure and will do what is possible.

We hope this program is helpful to students and families.

Sincerely,

South Windsor Food Services

South Windsor Schools is an Equal Opportunity Employer and, except in the case of a bona fide occupational qualification or as otherwise permitted or required by law, does not discriminate on the basis of race, religion, age, sex, disability, national origin, marital, veteran or other protected class status under applicable law in any of its education programs, activities or employment policies.

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) available online (www.ascr.usda.gov/complaint_filing_cust.html) or from any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA (1) by mail (U.S. Department of Agriculture; Office of the Assistant Secretary for Civil Rights; 1400 Independence Avenue, SW; Washington, D.C. 20250-9410); (2) by fax (202-690-7442); or (3) by email (program.intake@usda.gov).