

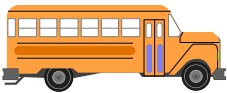
**\*\*SOUTH WINDSOR RESIDENTS ONLY\*\***

**INTERNATIONAL MAGNET SCHOOL FOR GLOBAL CITIZENSHIP**

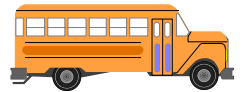
**Return Forms to: SWPS Transportation Office  
1737 Main Street, South Windsor, CT 06074**

**TRANSPORTATION INFORMATION SHEET**

(SUBMIT BY: July 31, 2020)



***MUST BE COMPLETED EACH SCHOOL YEAR***



Name of Student: \_\_\_\_\_ Grade in 2020-21: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Business Telephone #: \_\_\_\_\_

Home Address: \_\_\_\_\_ Start Date: \_\_\_\_\_

- My child **WILL** require transportation from our home designated bus stop  Morning  Afternoon
- My child **WILL NOT** require transportation  Morning  Afternoon

**Special Transportation Service is Requested**

**(Must allow up to 5 school days for processing)**

**Please check all that apply**

- In-Home Daycare  Child Care Facility  Global Explorers  Other  
(Transportation Not Provided)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

- Morning Only  Afternoon Only  Both Morning and Afternoon

Parent/Guardian Signature: \_\_\_\_\_

**SPECIAL REQUEST MORATORIUM DATES**

**August 26<sup>TH</sup> through September 9<sup>TH</sup>**

**(No transportation requests will be processed on these dates)**

## **TRANSPORTATION INFORMATION**

Transportation will be provided by South Windsor Public Schools for South Windsor residents, grades K-5, attending the International Magnet School for Global Citizenship (IMS). In order to provide the most efficient transportation service, we MUST receive a TRANSPORTATION INFORMATION SHEET for every South Windsor student attending IMS. If a form is not received, transportation WILL NOT be set up. Please complete and return this form to the South Windsor Public Schools Transportation Office by July 31, 2020. A moratorium will be in effect beginning one week before the start of school and ending one week after the start of school (8/26/20 through 9/9/20). No requests/changes will be processed during this time.

### **GENERAL TRANSPORTATION INFORMATION**

- All students will be offered transportation from designated bus stops. **Kindergarten students will only be released from a bus if there is adult supervision or a parent designee present.** If adult supervision is not present, the student will be returned to the school.
- Grades K-5 resident public school students will walk up to 3/10 of a mile either to the school or bus stop.
- In order to provide reasonable and cost efficient transportation, ride times at all levels for students should be a maximum riding time of 50 minutes.
- It is the responsibility of parents/guardians to ensure the safety of students to/from bus stop locations or school.
- Bus stop locations are subject to change each year and are posted to our [www.southwindsorschools.org](http://www.southwindsorschools.org) website in mid-August.

### **SPECIAL TRANSPORTATION REQUESTS TO OTHER-THAN-LEGAL RESIDENCE**

All students will be picked up and dropped off at established bus stops (in accordance with Board of Education Transportation Policy and guidelines) or the bus stop closest to the daycare location. If a parent/guardian is not satisfied with the bus stop location associated with a special transportation request, transportation will revert back to the bus stop location associated with the student's residence.

### **CONTACT INFORMATION: SOUTH WINDSOR PUBLIC SCHOOLS TRANSPORTATION OFFICE**

Marlene Pouliot  
Transportation Coordinator  
1737 Main Street  
South Windsor, CT 06074  
[mpouliot@swindsor.k12.ct.us](mailto:mpouliot@swindsor.k12.ct.us)  
(860) 291-1252  
(860) 291-1291 fax

For further policies and guidelines, please refer to our [www.southwindsorschools.org](http://www.southwindsorschools.org) website or contact the South Windsor Public Schools Transportation Office.