

**South Windsor Public Schools
RFP for Food Service Management Companies
RFP# 2022-004
Questions from Bidders**

Could you please provide the school calendar for the 2018-19 school year, or otherwise provide operating days for each of the months during that time period?

Breakfast - All Schools													
FY2019		AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
	Serving Days/All	3	17	22	18	15	21	16	19	16	22	12	181
Lunch - HS had different # of days													
FY2019		AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
	HS Days	3	15	22	17	14	21	16	19	16	22	8	173
	Elem, Middle Days	3	17	22	18	15	21	16	19	16	22	12	181

Thank you for providing Exhibit E. Could you please provide the same report for the last full school year before the pandemic (FY19/ SY 2018-19)?

The FY19 financials can be accessed by using the link below

https://www.southwindsor-ct.gov/sites/g/files/vyhlf3831/f/uploads/tosw_comprehensive_annual_financial_report_0.pdf

Schedule C lists reduced breakfast prices as .40. Please confirm or correct this price

This amount is incorrect. The correct reduced breakfast meal prices were \$.30

Schedule C lists two prices for high school lunches. Assuming the higher price is for a premium lunch, please provide information on what menu items are classified as premium lunches.

The higher priced meal is charged in food lines that offer made to order options and allows the customer to choose components/fixings for their meal, such as; deli sandwiches, salad bar, nachos, and burritos.

The lower priced meal is charged for foods that are prepared by the FSMC and limited to specific items, such as; pizza, chicken patties and burgers.

Schedule A does not have either the FSMC or SFA checked for Taxes/Licenses. Please clarify whether this is the cost responsibility of the FSMC or SFA. If it is a responsibility of the FSMC, please provide the annual cost for health licenses and/or any licenses required by the municipality or state.

The SFA manages the processing of the health license.

Please identify the Point of Sale software used by the food service program. Is the license expense for the software borne by the SFA or the FSMC? If it is by the FSMC, please provide the annual expense of the software support license.

The SFA funds the E-Triton Point of Sale software for the district.

The RFP requests a digital copy of the proposal. Would you accept electronic copies of the proposals that are made available in a cloud based shared folder (and available for download) or would you prefer a copy on a physical device (thumb drive, etc.)?

An electronic copy of the proposal is acceptable. However, please ensure this is not made available until the time of the bid opening. Additionally add Andrew Paul, from the State of Connecticut, as an authorized viewer of the documents. Andrew.paul@ct.gov

Are breakfast and lunch served on early dismissal days?

Breakfast yes.

Lunch is served on early dismissal days at all buildings except the high school. However, we are hoping to provide high school meals on these days starting next year. To accommodate lunch offerings at the high school, the building schedule needs to be adjusted.